

DURHAM COUNTY Board of Elections

DURHAM COUNTY BOARD OF ELECTIONS

Minutes of Board Meeting

Thursday, December 14, 2017, 5:00 p.m.

Members present

Chairman Bill Brian

Secretary Dawn Baxton

Member Margaret Griffin

Staff present

Elections Director Derek Bowens

Deputy Director Samuel Gedman

Chief Human Resources Officer Kathy Everett-Perry

Human Resources Manager Rod Walton

County attorney present: County Attorney Lowell Siler and Senior Assistant County Attorney Willie Darby

Audience members present: Philip Lehman and Susan Pochapsky

Introductory matters

Chairman Brian called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

The Board reviewed the agenda for the December 14, 2017 Board meeting. Ms. Griffin moved to approve the agenda as presented. Secretary Baxton seconded the motion, which passed 3-0.

The Board reviewed the minutes presented by staff for the October 31st, November 6th, November 7th, November 16th and November 17th Board meetings. Ms. Griffin moved to approve the minutes presented by staff. Secretary Baxton seconded the motion, which passed 3-0.

Director's report

Mr. Bowens provided the Board with a list maintenance update, financial update, and legislative update in the case of Cooper vs. Berger/Moore for the month of December.

New business

Adoption of 2018 Regular Meeting Schedule

Mr. Bowens presented the Board with a proposed meeting schedule for 2018. The schedule was consistent with the Board's previous regular meeting practice and incorporated additional meetings required by statute. Following review, Ms. Griffin moved to approve the 2018 regular meeting schedule. Secretary Baxton seconded the motion, which passed 3-0.

Purchase of Voting Equipment

Mr. Bowens proposed that the Board approve the purchase, with monies reserved in the capital fund, of new voting equipment to replace outdated systems. Mr. Bowens then provided the Board with details on the process for purchasing new voting equipment in North Carolina. Chris Andrews, representative of Printelect, answered technical questions about the voting equipment proposed for purchase.

Following discussion, Ms. Griffin moved to approve the purchase of optical scan voting systems (65 DS200's and 1 DS850), for a total cost of \$432,792.96, to replace current optical scan inventory (69 M100's and 1 M650). Secretary Baxton seconded the motion, which passed 3-0.

EasyVote Precinct Official and Inventory Management Solutions

Mr. Bowens proposed that the Board approve the purchase of election management software from EasyVote solutions. The software would be used to manage precinct officials and inventory/assets. Mr. Bowens indicated that excess funds would be available in operating expenses.

Following discussion, Ms. Griffin moved to approve the purchase of the EasyVote solutions, consistent with the recommendation of staff, to manage precinct officials and inventory/assets. Secretary Baxton seconded the motion, which passed 3-0.

Public comment and questions

Mr. Bowens responded to questions from Susan Pochapsky related to advertising initiatives of the Board of Elections.

General discussion

There was no general discussion provided during the designated period.

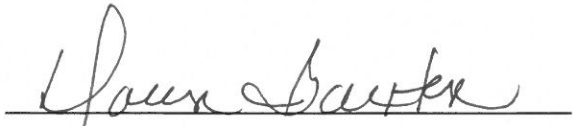
Closed Session

Ms. Griffin moved to go into closed session for authorized purposes pursuant to N.C. Gen. Stat. §§ 143-318.11(a)(1) and (a)(6) to discuss personnel matters. Secretary Baxton seconded that motion, which passed 3-0. The Board began closed session at approximately 5:45 PM.

Upon returning to open session at 6:42 p.m., Chairman Brian reported that the Board took no action, but gave instructions to staff.

Adjournment

The Board adjourned at 6:45p.m. on a motion by Ms. Griffin, seconded by Secretary Baxton, and passing 3-0.



Dawn Baxton, Secretary