



# DURHAM COUNTY Board of Elections

## DURHAM COUNTY BOARD OF ELECTIONS

### Minutes of Board Meeting

Tuesday, April 17, 2018, 5:00 p.m.

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#### Members present

Dawn Baxton, Chair  
Michael Gray, Vice Chair  
Philip Lehman, Secretary  
Luke Farley, Member

#### Staff present

Elections Director Derek Bowens  
Deputy Director George McCue  
Other staff: Bekah Webb, Rose Wolf, and Alan Resley

**Audience members present:** Susan Pochapsky, Susan Weaver

#### Meeting opening

Chairwoman Baxton called the meeting to order and led the Pledge of Allegiance.

Mr. Farley moved to adopt the agenda as prepared by staff. The motion was seconded by Vice Chair Gray and passed 4-0.

The Board reviewed draft minutes of the previous meeting held on April 12, 2018. Secretary Lehman moved to approve the minutes. The motion was seconded by Mr. Farley and passed 4-0.

#### New business

##### Review of absentee ballots

The Board reviewed 25 returned absentee ballot applications. With the recommendation of staff, the Board approved all 25 absentee ballot applications. The approval came by motion of Secretary Lehman, was seconded by Vice Chair Gray, and passed 4-0.

Mr. Bowens described for new Board Members the past practice of taking preparatory steps to process absentee ballots to allow absentee ballot counts to be ready at the appropriate time on Election Day. The Board approved continuance of taking these preparatory steps at absentee

meetings on a motion by Vice Chair Gray, which was seconded by Secretary Lehman and passed 4-0.

### **Chief judge and judge substitution appointments**

Mr. Bowens updated the Board that although no substitutions were ready to be presented to the Board at this meeting, some would be forthcoming for a future meeting.

### **Public comment and questions**

None

### **General discussion**

Mr. Bowens provided updates on the following topics:

- A list of "at-large" observers for early voting sites had been received by the Durham County Democratic Party
- Parking for the Duke early voting site at the Brodhead Center
- Details on paperwork for Board Member compensation

Mr. Farley inquired about county email addresses for Board Members. Mr. Bowens let the Board know that these email accounts were already in the process of being set up and would be ready soon.

### **Adjournment**

The Board adjourned at approximately 5:25 p.m. on a motion made by Mr. Farley, seconded by Secretary Lehman, and passing 4-0.



Philip Lehman, Secretary