



# DURHAM COUNTY Board of Elections

## DURHAM COUNTY BOARD OF ELECTIONS

### Minutes of Board Meeting

Friday, October 9, 2020 5:00 P.M.

---

#### **Members Present**

Phil Lehman, Chairman  
Michael Gray, Secretary  
Pamela Oxendine, Member  
Gregory Irby, Member  
Dawn Baxton, Member

#### **Staff Present**

Derek Bowens, Elections Director  
Brenda Baker, Deputy Director  
Alan Resley, Absentee Coordinator  
Daniel Lassiter, Elections Manager  
Deborah Hart, Senior Elections Administrator  
James Graves, Elections Systems Specialist  
David Beuttel, Elections Logistics Manager  
Rebecca Troedsson, Elections Specialist

**County Officials Present:** N/A

**Audience Members Present:** See attendance log.

#### **Meeting opening**

Chairman Lehman called the meeting to order at 5:08 p.m. and led the Pledge of Allegiance.

#### **Approval of Agenda**

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Ms. Baxton moved to approve the agenda and all approved, 5-0.

### **Public Comment and Questions**

Comments and questions were made by members of the public via the public comment portal and in-person.

### **New Business**

#### a. Review of Absentee-By-Mail Ballots

- Consistent with Numbered Memorandum 2020-25, Mr. Bowens requested that the Board agree to random spot checking of absentee ballot applications recommended for approval by staff in lieu of reviewing each individual envelope. The Board agreed unanimously to each review 50 randomly selected batches of absentee-by-mail ballots recommended for approval.
- After discussion and a random physical review of the absentee ballot applications, Ms. Baxton moved to approve a total of 3,877 civilian and military/overseas absentee applications and ballots received by mail per the recommendation of staff. The motion was approved by all, 5-0.
- Ms. Baxton moved to authorize staff to open approved absentee-by-mail envelopes and begin the optical scanning process authorized under NCGS 163-234(3) and Numbered Memorandum 2020-25. The motion was approved by all, 5-0.
- Following review of duplicated military/overseas ballots consistent with Board policy (BOE-001), Ms. Baxton moved to approve 61 duplicated military/overseas ballots. The motion was approved by all, 5-0.
- Staff opened and scanned all approved absentee-by-mail ballots.

### **General Discussion**

There was discussion on general election matters.

### **Adjournment**

The Board adjourned at approximately 8:03 p.m. on a motion made by Ms. Baxton. The motion was approved by all, 5-0.



Michael H. Gray  
Secretary