



# MEETING MINUTES

Board of Elections Meeting  
Thursday, June 10, 2021  
5:00 P.M.

## Board Members:

Philip A. Lehman, Chairman  
Michael H. Gray, Secretary  
Dawn Y. Baxton, Member  
Pamela A. Oxendine, Member  
Gregory D. Irby, Member

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**Board Members Present:** Chairman Philip A. Lehman, Secretary Michael H. Gray, Member Dawn Y. Baxton, Member Pamela A. Oxendine, and Member Gregory D. Irby

**Board Staff Present:** Elections Director Derek Bowens, Deputy Director Brenda Baker, Systems and Audit Manager Daniel Lassiter

**County Officials Present:** Chief Human Resources Officer/Employment Counsel Kathy Everett-Perry

**Guests in Attendance:** See Attendance Sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Chairman Lehman called the meeting to order at approximately 5:16 p.m. at the Board of Elections Warehouse (2445 S Alston Avenue, Durham, NC 27703) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

## Approval of Minutes

Mr. Bowens presented the Board with the minutes from the May 13<sup>th</sup> Board meeting. Following review, Mr. Gray moved to approve the minutes. The motion carried unanimously, 5-0.

## Director's Report

Mr. Bowens provided the Board with updates on List Maintenance, Budget, HAVA Subgrant Expenditures, Legislation/Litigation, Voting Equipment Acquisition, NaCo Award for the BOE Poll Count Application, and the Board of Elections Space Request.

## Public Comment

No comments or questions were provided in the public chat function or through the online submission portal.

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**New Business**

**a. Preliminary Approval of Polling Place Adjustments**

- Director Bowens presented the Board with a request to preliminarily approve precinct boundary adjustments for the division of precincts 30-1, 33, 35.3 and the consolidation of precincts 48 and 39. Following discussion, Mr. Irby moved to preliminarily approve the adjustments as requested by staff. The motion carried unanimously, 5-0.

**b. Approval to Reopen Office to the Public**

- Director Bowens presented the Board with a request to approve the reopening of the Board of Elections office to the public, effective on June 14, 2021. The Board of Elections office reopening will be executed in compliance with the staff's COVID-19 reopening policy. Following discussion, Mrs. Oxendine moved to approve the reopening of the Board of Elections office. The motion carried unanimously, 5-0.

**General Discussion**

Director Bowens informed the Board that there may be a location change for the July 20<sup>th</sup> meeting from the warehouse to the Durham County Administration II Building, Rm 120 for additional space.

**Closed Session**

The Board entered closed session under N.C. Gen. Stat. §143-318.11(a)(1) and (a)(6) at approximately 6:22 p.m. to discuss personnel matters. The Board returned to open session in accordance with N.C. Gen. Stat. §143-318.10(d) at approximately 6:43 p.m. to conduct business remaining before the Board.

**Adjournment**

The Board adjourned at approximately 6:50 p.m. on a motion made by Mrs. Baxton. The motion carried unanimously, 5-0.

s/Michael H. Gray  
Member