



# MEETING MINUTES

Board of Elections Meeting  
Monday, May 16, 2022  
5:15 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
Gregory D. Irby, Secretary  
Philip A. Lehman, Member  
Pamela A. Oxendine, Member  
David K. Boone, Member

---

**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

**Board Staff Present:** Elections Director Derek Bowens, Deputy Director Brenda Baker, Absentee Coordinator Alan Resley, Logistics and Systems Manager David Beuttel and Systems Specialist Julius Richards

**County Staff Present:** N/A

**Guests in Attendance:** See Attendance Sheet

**Meeting Type:** In-Person and Zoom

---

## Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:15 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted by staff. The motion carried, 4-0. Mr. Irby was not present for this meeting.

## Approval of Minutes

Mr. Bowens presented the Board with minutes from the 5/10 Board meeting. Following review, Mr. Lehman moved to approve the minutes as submitted by staff. The motion carried, 4-0.

## Public Comment

No comments or questions were provided in the chat.

## New Business

### a. Review of Absentee-By-Mail Ballots

- Mr. Bowens presented the Board with 458 Civilian, 1 Accepted Cure, and 16,030 One-Stop absentee ballots and applications for review. Following discussion and physical review, Mr. Lehman moved to approve a total of 16,489 Civilian, Accepted Cure, and One-Stop absentee ballots and applications per the recommendation of staff. The motion carried unanimously, 4-0.
- Mr. Bowens presented the Board with 20 duplicated military/overseas ballots and applications. Following physical review of duplicated military/overseas ballots consistent with Board policy, Mr.

Lehman moved to approve a total of 20 military/overseas ballots and allow staff to scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried unanimously, 4-0.

- Mr. Bowens presented the Board with 1 ballot and application designated as Pending. Following discussion and physical review, Mr. Lehman moved to approve the ballot. The motion carried unanimously, 4-0.
- Mr. Bowens presented the Board with 6 ballots and applications designated as Witness Information Incomplete and 1 ballot and application designated as Pending. Following review, Mr. Lehman moved to disapprove the 7 ballots. The motion carried unanimously, 4-0.
- Following the motions for the 1 Pending ballot and 6 Witness Information Missing ballots, the approved absentee counts for the May 10, 2022, meeting was CIV 459, Accepted Cure 1, MIL/OVR 20, and One-Stop 16,030. The total approved absentee ballot count was 16,510.

**b. 2022 Statewide Primary and Election – Chief Judge and Judge Substitutes**

- Mr. Bowens presented the Board with staff recommendations for Chief Judge and Judge Substitutes. Following review and discussion, Mrs. Oxendine moved to approve the recommended lists. The motion carried unanimously, 4-0.

**c. Approval of the 2022 Statewide Primary and Election Certified List**

- Mr. Bowens presented the Board with the 2022 Statewide Primary and Election Certified Lists. Following review, Mr. Lehman moved to approve the certified lists. The motion carried unanimously, 4-0. In total, the Board approved 27,390 absentee ballots to be counted on Election Day.

**General Discussion**

Mr. Bowens provided the Board with an update on Precinct Supply Deliveries and a reminder that the Election Day Board Meeting starts at 2:00 p.m.

**Adjournment**

The Board adjourned at approximately 6:38 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 4-0.

s/Gregory D. Irby  
Member