



MEETING MINUTES

Board of Elections Meeting
Thursday, September 8, 2022
5:15 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Secretary Gregory D. Irby, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Logistics and Systems Manager David Beuttel, and Systems Specialist Julius Richards

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:19 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance. After the Pledge of Allegiance, Chairwoman Baxton asked the Board's permission to amend the agenda to include a moment of silence for Mr. Lowell Siler. Mrs. Oxendine moved to approve a moment of silence for Mr. Lowell Siler. The motion carried, 4-0. Mr. Lehman was not present at this Board meeting.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Chairwoman Baxton moved to approve the agenda as amended. The motion carried, 4-0.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 7/14 Board meeting. Following review, Mr. Irby moved to approve the minutes as submitted by staff. The motion carried, 4-0

Public Comment

One comment was provided in the chat function and addressed by Mr. Bowens.

Director's Report

Mr. Bowens provided the Board with updates on List Maintenance, Finances, Legal, and the newly acquired building.

New Business

a. Approval of Town of Cary Municipal Election Agreement

- Mr. Bowens presented the Board with a municipal election agreement between the Board of Elections and the Town of Cary. The agreement ensures that the Board of Elections receives proper reimbursement for conducting elections on behalf of the Town of Cary. Following discussion and review, Mr. Boone moved to approve the Town of Cary Municipal Election Agreement. The motion passed, 4-0.

b. Approval of the 2022 – 2024 Multipartisan Assistant Team Members

- Mr. Bowens presented the Board with a list of Multipartisan Assistant Team Member Appointments for 2022 – 2024. Following discussion and review, Mr. Irby moved to approve the list of Multipartisan Assistant Team Member Appointments for 2022 – 2024. The motion passed, 4-0.

c. Kids ‘I Voted’ Sticker Contest – Selection of Winners

- Mr. Bowens presented the Board with three final Kids ‘I Voted’ sticker designs that were chosen by students in grades K-12. Following discussion and review, Chairwoman Baxton moved to select Annabel Swansey, as the first-place winner. The motion passed, 4-0. Following the motion, Mr. Irby requested that staff send letters to all participants who submitted sticker designs.

General Discussion

Mr. Bowens informed the Board of the following:

- The State Board of Elections had their two-day conference at the end of August.
- Sample ballots for the upcoming election are available.
- The size of the ballot is 17” long and double-sided.
- A new message has been coded on all DS200 voting machines to alert voters of blank ballots being inserted into the tabulator.
- An Early Voting flyer will be sent in an informational bond mailing to all voters.
- Staff are working on a contract for radio advertisements to start ahead of the early voting period.

Adjournment

The Board adjourned at approximately 5:53 p.m. on a motion made by Mrs. Oxendine. The motion carried unanimously, 4-0.

s/Gregory D. Irby
Member