



MEETING MINUTES

Board of Elections Meeting
Tuesday, October 04, 2022
5:00 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Logistics and Systems Manager David Beuttel, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:02 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mr. Lehman moved to approve the agenda as submitted. The motion carried, 3-0. Mrs. Oxendine was not present for this motion, and Mr. Irby was not present for the meeting.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 9/8 Board meeting. Following review, Mr. Boone moved to approve the minutes as submitted by staff. The motion carried, 3-0.

Public Comment

Two comments were provided in the chat function and addressed by Mr. Bowens.

New Business

a. Approval of 2022 General Election Machine Logic and Accuracy Testing

- Mr. Bowens presented the Board with a certification document verifying logic and accuracy of all equipment being used for the November 8, 2022, Statewide General Election. Following discussion and review, Mr. Lehman made a motion to accept the certification document for logic and accuracy. The motion carried unanimously, 4-0. The document will be executed by Chairwoman Baxton.

b. Review of Absentee-By-Mail Ballots

- Mr. Bowens presented the Board with 592 civilian absentee ballots and applications for review. Following discussion and physical review, Mr. Lehman moved to approve a total of 592 Civilian absentee ballots and applications per the recommendation of staff. The motion carried unanimously, 4-0.
- Mr. Bowens presented the Board with 110 Overseas duplicated and 5 Military By-Mail absentee ballots and applications for review. Following discussion and physical review, Mr. Lehman moved to approve a total of 110 Overseas duplicated and 5 Military By-Mail ballots and applications and allow staff to scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234 (2) and (3). The motion carried, unanimously, 4-0.
- Mr. Bowens presented the Board with 1 Civilian ballot and application and 1 Overseas ballot and application with a pending status. Following discussion and physical review, Mr. Lehman moved to approve the 1 Civilian and 1 Overseas ballot and application. The motion carried unanimously, 4-0.
- Mr. Bowens presented the Board with 28 ballots and applications designated as Witness Information Incomplete. Following discussion and physical review, Mrs. Oxendine moved to disapprove the 28 ballots and applications that were missing witness information. The motion carried unanimously, 4-0.
- Following the motions for the 2 pending and 28 witness information incomplete ballots and applications, the approved absentee counts for the October 4, 2022, meeting was 593 Civilian and 116 Military and Overseas ballots. The total approved absentee count was 709.

General Discussion

Mr. Bowens informed the Board of Precinct COVID-19 Protocols. Following discussion, Mrs. Oxendine moved to table the matter on Precinct COVID-19 protocols until the October 11, 2022, Board meeting pending guidance from the NC Department of Health and Human Services. The motion carried unanimously, 4-0.

Adjournment

The Board adjourned at approximately 7:32 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 4-0.

s/Gregory D. Irby
Member