



MEETING MINUTES

Board of Elections Meeting
Wednesday, January 18, 2023
5:15 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
Gregory D. Irby, Secretary
Philip A. Lehman, Member
Pamela A. Oxendine, Member
David K. Boone, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Philip A. Lehman, Member Pamela A. Oxendine, Member Gregory D. Irby, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, and Systems Specialist Julius Richards

Guests in Attendance: See Attendance Sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:19 p.m. at the Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Director's Report

Mr. Bowens provided an update on List Maintenance, Finances, Legal Matters, the 2023 Election Schedule, FY23-24 Budget Preparations and progress with the BOE consolidated facility.

Public Comment

One comment was provided by a member of the public and addressed by Mr. Bowens.

Old Business

a. Approval of Revised Precinct Split/Consolidation Plan

- Mr. Bowens presented the Board with revised precinct boundary adjustments for the division of precincts 30-1, 33 and 35.3, and the consolidation of precincts 48 and 39. Following discussion and review, Mr. Boone moved to approve the revised precinct split/consolidation plan as recommended by staff. The motion carried unanimously, 5-0. The newly split and consolidated precincts will be effective beginning with the 2023 Municipal Elections, pending State Board of Elections approval.

b. Approval to Purchase ExpressVote Ballot Marking Devices (Revised)

- Mr. Bowens requested the Board approve a revised equipment purchase recommendation to the Board of County Commissioners for 70 Election Systems and Software (ES&S) ExpressVote Ballot Marking Devices to replace our current inventory of 66 ES&S AutoMark Ballot Marking Devices. The total cost of this recommendation is \$269,337.50. If approved, the cost of the purchase will be covered via capital funds earmarked for voting equipment. Following discussion, Mrs. Oxendine moved to approve the revised purchase recommendation to the Board of County Commissioners for the 70 ES&S Ballot Marking Devices. The motion passed unanimously, 5-0. Staff informed the Board that this item would be taken to the Durham County Board of Commissioners for final approval.

New Business

a. Adoption of 2023 Regular Meeting Schedule

- Mr. Bowens presented the Board with a request to accept the 2023 Regular Meeting Calendar. Following review, Mr. Lehman moved to accept the 2023 Regular Meeting Calendar as recommended by staff. The motion carried unanimously, 5-0.

General Discussion

Mr. Bowens provided updates on upcoming Election Events/Conferences and pending minutes.

Adjournment

The Board adjourned at approximately 6:12 p.m. on a motion made by Mr. Lehman. The motion carried unanimously, 5-0.

s/Gregory D. Irby
Member