



MEETING MINUTES

Board of Elections Meeting
Monday, November 6, 2023
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Member
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member James P. Weaver, Member Pamela A. Oxendine, Member Donald H. Beskind, and Member David K. Boone

Board Staff Present: Elections Director Derek Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: Senior Assistant County Attorney Bettyna Abney

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:34 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713).

Approval of Agenda

Mr. Bowens presented the Board with the agenda for the meeting. Following review, Dr. Weaver moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comment

One public comment was provided in the chat function and addressed by Mr. Bowens.

New Business

a. Review of absentee-By-Mail Ballots

- Mr. Bowens presented the Board with 8,303 One-Stop, 206 Civilian and 39 Overseas duplicated ballots and applications for review and approval. Following discussion and physical review, Mr. Boone moved to accept a total of 8,548 ballots and applications per the recommendation of staff. Mr. Boone also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234(2) and (3). The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 27 Affidavit Review Pending, 8 Civilian Pending ballots, and 4 Witness Information Incomplete ballots and applications for review. Four of the Civilian pending ballots and applications were found to have the photocopy of photo ID or ID exception forms placed inside of the ballot envelope instead of the plastic sleeve. The 4 remaining Civilian pending ballots and applications were received with the ballot, the executed ballot envelope, and photocopy of the

photo ID or ID exception form loose inside of the outer return ballot envelope. Following discussion, Mrs. Oxendine moved to allow staff to open the 4 Civilian ballots and applications where the photocopy of photo ID or ID exceptions forms were placed inside of the ballot envelope for the Board to conduct a physical review. Following discussion and physical review of the 8 Civilian pending and 27 Affidavit Review Pending ballots, Mr. Boone moved to accept the 8 Civilian Pending and 27 Affidavit Review Pending ballots and applications per the recommendation of staff. The motion carried unanimously, 5-0. Dr. Weaver moved to disapprove the 4 Witness Information Missing ballots and applications as recommended by staff. The motion carried unanimously, 5-0.

- Following the motions for the 8 Civilian Pending and 27 Affidavit Review Pending ballots and applications, the approved absentee counts for the November 6, 2023, meeting was 8,303 One-Stop, 214 Civilian, 39 Overseas duplicated, and 27 Affidavit Review Pending ballots and applications. The total approved absentee count was 8,583.

b. Appointment of Chief Judge and Judge Substitutes

- Mr. Bowens presented the Board with staff recommendations for Chief Judge and Judge Substitutes for the 2023 Municipal General Election. Following review and discussion, Dr. Weaver moved to accept the list of Chief Judge and Judge Substitutes as recommended by staff. The motion carried unanimously, 5-0.

c. Appointment of 2023 Municipal General Election Precinct Assistants

- Mr. Bowens presented the Board with staff recommendations for Election Precinct Assistants for the 2023 Municipal General Election. Following review and discussion, Mrs. Oxendine moved to accept the list of Chief Judge and Judge Substitutes as recommended by staff. The motion carried unanimously, 5-0.

d. Approval of the 2023 General Election Certified List

- Mr. Bowens presented the Board with the 2023 Municipal General Election Certified Lists. Following review, Mr. Boone moved to approve the certified lists. The motion carried unanimously, 5-0. In total, the Board approved 13,032 absentee ballots to be counted on Election Day.

e. Approval of Kid's Voting Simulation

- Mr. Bowens presented the Board with a request to authorize a Kid's Voting Simulation in precincts 20, 21, 07, and 23 on November 7, 2023. Following discussion, Mr. Beskind moved to approve a Kid's Voting Simulation in all of the requested precincts. The motion carried unanimously, 5-0.

General Discussion

There was no general discussion.

Adjournment

The Board adjourned at approximately 7:11 p.m. on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/David K. Boone
Member