



MEETING MINUTES

Board of Elections Meeting
Monday, May 13, 2024
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member Donald H. Beskind and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Voter Services Manager Daniel Lassiter, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: Senior Assistant County Attorney Bettyna Abney

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:34 p.m. at the Durham County Board of Elections Warehouse (2445 S. Alston Ave, Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mr. Beskind moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0. Dr. Weaver was not present for the meeting.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 5/7 Board meeting. Following review, Mrs. Oxendine moved to approve the minutes as submitted by staff. The motion carried unanimously, 4-0.

Public Comment

No comments were provided in the chat function or in-person.

New Business

a. Review of Absentee By-Mail Ballots

- Mr. Bowens presented the Board with a total of 6 absentee ballots and applications recommended for approval, for review. Following physical review and discussion, Mr. Boone moved to approve a total of 6 ballots and applications as recommended by staff. Mr. Boone also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234(2) and (3). The motion carried unanimously, 4-0.

- The total approved absentee counts for the May 13, 2024, meeting was 6 Civilian ballots and applications. The total approved count was 6.

b. Appointment of Chief Judge and Judge Substitutes

- Mr. Bowens presented the Board with staff recommendations for Chief Judge and Judge Substitutes for the 2024 Statewide Second Primary Election. Following review and discussion, Mr. Beskind moved to accept the list of Chief Judge and Judge Substitutes as recommended by staff. The motion carried unanimously, 4-0.

c. Appointment of 2024 Statewide Second Primary Election Precinct Assistants

- Mr. Bowens presented the Board with staff recommendations for Election Precinct Assistants for the 2024 Statewide Second Primary Election. Following review and discussion, Mrs. Oxendine moved to accept the list of Election Precinct Assistants as recommended by staff. The motion carried unanimously, 4-0.

d. Approval of 2024 Statewide Second Primary Election Absentee Certified List

- Mr. Bowens presented the Board with the 2024 Statewide Second Primary Election Certified Lists. Following review, Mr. Boone moved to approve the certified lists. The motion carried unanimously, 4-0. In total, the Board approved 56 absentee ballots to be counted on Election Day.

General Discussion

Mr. Bowens provided the Board with updates on Election Day preparations.

Adjournment

The Board adjourned at approximately 5:57 p.m. on a motion made by Mr. Beskind. The motion carried unanimously, 4-0.

s/David K. Boone
Secretary