



# MEETING MINUTES

Board of Elections Meeting  
Thursday, September 12, 2024  
5:30 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
David K. Boone, Secretary  
James P. Weaver, Member  
Pamela A. Oxendine, Member  
Donald H. Beskind, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

**Board Staff Present:** Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards and Outreach Specialist Eileena Boyce

**Guests in Attendance:** See attendance sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:33 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mr. Boone moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

## Director's Report

Mr. Bowens provided an update on List Maintenance, Finances and the new BOE Facility.

## Public Comment

Four comments were provided in the chat function and two were provided in-person and addressed by Mr. Bowens.

## New Business

### a. Adoption of Public Comment Policy

- Mr. Bowens presented the Board with a request to adopt a Public Comment Policy for meetings of the Durham County Board of Elections. Following review, Mr. Beskind suggested that item (1) under the policy be amended to include the option for an attendee to be signed up to speak by another attendee. Mr. Beskind also suggested that item (4) under the policy be amended to allow accommodation for anyone who is not able to utilize the podium to speak. Following discussion, Mr. Boone moved to adopt the Public Comment Policy with the recommendations provided by Mr. Beskind. The motion carried unanimously, 5-0.

**b. Appointment of 2024 General Election Early Voting Workers**

- Mr. Bowens presented the Board with staff recommendations for the appointment of 2024 General Election Early Voting Workers. No Durham County political party submitted nominees. Following review and discussion, Mrs. Oxendine moved to accept staff recommendations for the 2024 General Election Early Voting Workers. The motion carried unanimously, 5-0.

**c. Resolution to Adopt an Out of Precinct Polling Place Change for Precinct 54**

- Mr. Bowens presented the Board with a Resolution to Maintain an Out-of-Precinct Polling Place Change for Precinct 54 as per N.C. Gen. Stat. § 163-130.1. Following review, Mr. Beskind moved to adopt the resolution as presented by staff. The motion carried unanimously, 5-0.

**d. Selection of 2024 “Future Voter” Sticker Contest Winner**

- Mr. Bowens presented the Board with three final Kids ‘I Voted’ sticker designs that were chosen by students in grades K-12. Following discussion and review, Chairwoman Baxton moved to select Daniel Nosbush Jr. as the first-place winner. The motion passed unanimously, 5-0.

**General Discussion**

Mr. Bowens informed the Board that Senior Election Administrator Deborah Hart received her Certified Election/Registration Administrator (CERA) certification from the Election Center and Auburn University.

**Ask the Board**

Four questions were presented in-person and addressed by Mr. Bowens.

**Adjournment**

The Board adjourned at approximately 6:33 p.m. on a motion made by Mr. Beskind. The motion carried unanimously, 5-0.

s/David K. Boone  
Secretary